



# EPHRAIM MOGALE LOCAL MUNICIPALITY

QUOTATION NO: 8/3/208

## APPOINTMENT OF A SERVICE PROVIDER OFR THE SUPPLY AND DELIVERY OF AN A1 COLOUR PLOTTER FOR ELECTRICAL SERVICES

Ephraim Mogale Local Municipality hereby invites quotations from interested parties for **Supply and Delivery of an A1 Colour Plotter** according to the specification listed below;

**Quotations must be in a sealed envelope and reach the Municipality on or before 12:00 pm on 15 APRIL 2016 at: Municipal Offices, 2 Ficus Street, Marble Hall, TENDER BOX.**

### **NB: MUNICIPAL BID DOCUMENTS ARE OBTAINABLE FROM SUPPLY CHAIN OFFICES**

Quotations must be in writing and must clearly indicate the relevant supply or service for which is being quoted. **Bids transmitted by fax or e-mail will not be accepted**, although Ephraim Mogale Local Municipality accepts no responsibility for ensuring that quotations are timeously received by Ephraim Mogale Local Municipality.

Quotations will not be considered unless the following information has been furnished:

- i. Full name;
- ii. Certified copies of identification document of company directors and registration documents of your company/close corporation;
- iii. Valid Tax Clearance Certificate issued by SARS;
- iv. VAT registration number, if any;
- v. Proof of Municipal Rates & Taxes for the company or the directors accounts not older than 3 (three) months or valid lease agreement in case of company renting along with service account billed in the name of the bidder or letter from tribal authority accompanied by confirmation from municipality that services are not levied/charged.
- vi. If a natural person, whether he or she is or not in the service of the state, or has been in the service of the state in the previous twelve months; or
- vii. if not a natural person, whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or has been in the service of the state in the previous twelve months; or
- viii. Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in (vi) is in the service of the state, or has been in the service of the state in the previous twelve months.

("In the service of the state" means to be -

- a) A member of any municipal council, any provincial legislature, the National Assembly or the National Council of Provinces;
- b) A member of the board of directors of any municipal entity;
- c) An official of any municipality or municipal entity;
- d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- e) A member of the accounting authority of any national or provincial public entity; or
- f) An employee of Parliament or a provincial legislature)

- ix. This quotation must be accompanied by duly completed and signed:
- **MDB 4 – Declaration of Interest**
  - **MDB 6.1 – B-BBEE Status Level of Contribution**
  - **MDB 8 – Declaration of Bidders Past Supply Chain Practices**
  - **MDB 9 – Certificate of Independent Bid determination**

**N.B: A FULLY DETAILED WARRANTY DOCUMENT IS TO BE SUBMITTED  
(FAILURE TO DO SO WILL LEAD TO DISQUALIFICATION)**

Your quotation will be rejected if the above forms are not fully completed, signed and submitted.

These documents are obtainable from Supply Chain Management Unit during office hours and on the municipal website, [www.emphraimogalelm.gov.za](http://www.emphraimogalelm.gov.za).

**Important Note:**

- (i) **Quotations with a value over R30 000 (VAT included) must be accompanied by a valid tax clearance certificate from the South African Revenue Services that provider’s tax matters are in order;**
- (ii) **In terms of Preferential Procurement Regulations of 2011, the 80/20 preference point system is applicable. Broad Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claim. Failure to submit such a certificate will result in a bidder not qualifying for preference points for B-BBEE. The bidder must submit verification certificates that are accredited by:-**
  - **SANAS (South African National Accredited System)**
  - **IRBA (Independent Regulatory Board of Auditors)**

**Points will be awarded to a bidder for attaining the B-BBEE status level of the contributor**

<b>B-BBEE Status Level of Contributors (System)</b>	<b>Number of points (80 - 20)</b>
<b>1.</b>	<b>20</b>
<b>2.</b>	<b>18</b>
<b>3.</b>	<b>16</b>
<b>4.</b>	<b>10</b>
<b>5.</b>	<b>8</b>
<b>6.</b>	<b>6</b>
<b>7.</b>	<b>4</b>
<b>8.</b>	<b>2</b>
<b>Non-compliance Contributor</b>	<b>0</b>

**Queries can be directed to Mr J Madisha (SCM Manager at Ephraim Mogale Local Municipality)☎: (013) 261 8450**

\_\_\_\_\_  
**MATHEBELA MM**  
**MUNICIPAL MANAGER**

\_\_\_\_\_  
**DATE**

**QUOTATION NO: 8/3/208 – SUPPLY AND DELIVERY OF AN A1 COLOUR PLOTTER**

**DETAILED SPECIFICATION**

No	Description	Specification of product to be offered
1	<b>A1 Colour Plotter (similar to HP Designjet T120)</b>	
	Specification:	
	1200 x 1200 dpi	
	A1 Line drawing 70sec/page on A1/D	
	Must be able to print:	
	<ul style="list-style-type: none"> <li>a) Architechtural designs</li> <li>b) Maps</li> <li>c) Photos</li> <li>d) Plans</li> <li>e) Drawings</li> <li>f) Presentations</li> </ul>	
	4.3-inch colour touch screen	
	True print previews	
	Print up to 24 inches wide	
	Media sizes: 210 to 610mm sheets and Paper roll must be front loading – 279mm to 610mm (11 to 24in)	
	Include paper tray	
	All ink cartridges must be included-black, cyan, magenta, yellow	
	Thermal inkjet	
	Guaranteed minimum line width 0.07mm	
	Media handling: sheet, roll, input tray, media bin	
	Media types: Bond, coated, heavyweight coated, recycled, technical, film	
	Automatic cutter	
	Memory 256MB	
	Interfaces: Fast Ethernet(100 Base-T), Hi-Speed USB2.0 certified, Wi-Fi	
	Driver included: HP PCL 3 GUI driver for Windows, Bentley Microstation V8	
	Cables to connect to computer	
	All required software to operate from Windows and Bentley Microstation V8.	
2	<b>Warranty (A full warranty document for the product will have to be provided)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

**PRICING SCHEDULE - QUOTATION NO: 8/3/208 – SUPPLY AND DELIVERY OF AN A1 COLOUR PLOTTER**

**Conditions:**

- All prices quoted should be firm and VAT inclusive (for Vat vendors)
- Prices should be valid for a 90 day period
- If the pricing schedule is not signed the quotation will not be considered

Name of Bidder: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel / Cell No: \_\_\_\_\_

Business Address: \_\_\_\_\_

No	Description	Quantity	Unit Price	Total Price
1.	A1 colour plotter as per above specification	01		
	<b>Total</b>			
	<b>VAT @ 14%</b>			
	<b>Grand Total</b>			
	<b>Brand of Plotter to be offered:</b> _____			
	<b>Estimated Delivery Period:</b> _____ days.			

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Date